

Nadder Centre Board Record

Area	South West Wiltshire Nadder Centre Board																																																
Date	3/5/17	Times	6-7.30pm	Venue	Nadder Centre, Tisbury																																												
Present	Cllr Tony Deane (Chair), Clare Barham, David Wood, David Lacey, Felicity Corp, Liz Coyle-Camp, Peter Smart, Steve Harris																																																
Apologies	Cllr Bridget Wayman, Richard Beattie, Craig Angel, Sally Naish																																																
Agenda Items / Decisions and key information																																																	
1	<u>Apologies</u> Given above.																																																
2	<u>Notes/actions from previous meeting</u> Update on actions																																																
3	<u>Nadder Centre updates</u> Library stats given for 2016/17, with 2015/16 comparison (figures for w/b 24 April 2017 are estimated): <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse; text-align: center;"> <thead> <tr> <th colspan="4">Total Issues/Ren</th> </tr> <tr> <th></th> <th>2015/16</th> <th>2016/17</th> <th>%</th> </tr> </thead> <tbody> <tr><td>Sep</td><td>884</td><td>1004</td><td>13.6%</td></tr> <tr><td>Oct</td><td>851</td><td>1532</td><td>80.0%</td></tr> <tr><td>Nov</td><td>753</td><td>1408</td><td>87.0%</td></tr> <tr><td>Dec</td><td>636</td><td>1199</td><td>88.5%</td></tr> <tr><td>Jan</td><td>845</td><td>1198</td><td>41.8%</td></tr> <tr><td>Feb</td><td>767</td><td>1112</td><td>45.0%</td></tr> <tr><td>Mar</td><td>677</td><td>1296</td><td>91.4%</td></tr> <tr><td>Apr</td><td>763</td><td>1191</td><td>56.1%</td></tr> <tr><td>Total</td><td>6176</td><td>9940</td><td>60.9%</td></tr> </tbody> </table>					Total Issues/Ren					2015/16	2016/17	%	Sep	884	1004	13.6%	Oct	851	1532	80.0%	Nov	753	1408	87.0%	Dec	636	1199	88.5%	Jan	845	1198	41.8%	Feb	767	1112	45.0%	Mar	677	1296	91.4%	Apr	763	1191	56.1%	Total	6176	9940	60.9%
Total Issues/Ren																																																	
	2015/16	2016/17	%																																														
Sep	884	1004	13.6%																																														
Oct	851	1532	80.0%																																														
Nov	753	1408	87.0%																																														
Dec	636	1199	88.5%																																														
Jan	845	1198	41.8%																																														
Feb	767	1112	45.0%																																														
Mar	677	1296	91.4%																																														
Apr	763	1191	56.1%																																														
Total	6176	9940	60.9%																																														

Active Users		
2015/16	2016/17	%
475	572	20.4%
469	620	32.2%
448	669	49.3%
438	693	58.2%
453	701	54.7%
461	706	53.1%
456	743	62.9%
465	749	61.1%

Registered Members		
2015/16	2016/17	%
892	949	6.4%
886	1004	13.3%
885	1038	17.3%
884	1056	19.5%
871	1071	23.0%
871	1085	24.6%
863	1116	29.3%
865	1123	29.8%

FC advised she is still working on the 'Nadder Corner' concept.

Steve advised that the Police now have full use of building. As previously announced, there will be a new front of house client manager. They will have responsibility for management of space across the centre.

Group felt it would be useful to have representation in any interview process, a link with the new client manager/team, a meeting with the manager/Communications re. any new marketing plan and sight of any new job description(s) before recruitment takes place. Steve advised that Wiltshire Council would follow its recruitment policy in terms of any new appointments.

Peter proposed that future remit of client manager should be in line with the vision of the building, as well as understanding the need to raise income.

	<p>Peter gave report from customer liaison meeting. Impossible to divorce leisure issues from room allocations. Issues raised about new rooms for changed activities. Steve advised question about future use of commercial space has been passed up.</p> <p>Link established with Wiltshire College – Steve to meet with them to discuss potential opportunities.</p>
4	<p><u>Business plan</u></p> <p>Tony advised that local Councillors felt there was a need to draft a business plan, with gaps in knowledge highlighted.</p> <p>David W asked about budget. Peter stated it was better to focus on vision and future sustainability.</p>
5	<p><u>Draft terms of reference</u></p> <p>Richard had sent revised copy to Tony for consideration. Query raised by Bridget re. chair. Peter suggested that chair should be a Councillor and a local representative. Group agreed amendment that Chair should be a Wiltshire Councillor representative from the Tisbury Community Area.</p> <p>ACTION - Steve to circulate revised draft.</p>
6	<p><u>Public arts projects</u></p> <p>Steve meeting with Johnny Messum w/c 8/5/17 to discuss proposal.</p> <p>Community art hanging space quote received - £200 for every 2 metres (four pictures on hanging rails). Group happy to proceed on this basis maximising the use of space within budget (£3,000 allocated by Area Board).</p> <p>ACTION – Steve to progress.</p>
7	<p><u>The Enterprise Centre update</u></p> <p>Polaris wines have progressed from 1 desk to 3 desk office. Interest received in taking 1 desk space.</p> <p>Currently have three offices taken, with two people hot desking and one taking a virtual office. Around 50% occupancy.</p> <p>Liz believed that potential users were not aware of the EC's wide choice of affordable and flexible office space / hot desking rental options available to meet different needs and budgets. She suggested that this needs to be actively promoted via social media, by the Centre and in local newsletters (e.g. Focus).</p>
8	<p><u>Café update</u></p> <p>Peter raised concern re. future sustainability. Steve advised need for commercial users. Steve updated that child's triathlon is planned for 4 June 2017, joint event between Marcus (café) and the Nadder Centre.</p>

9	<p><u>Tisbury History Society update</u></p> <p>Query raised from Wiltshire Council re. break clause, Tisbury History Society are considering amendment to Heads of Terms. Still in discussions but agreed in principle.</p>
10	<p><u>Army Cadets update</u></p> <p>Steve advised that renewed discussions taking place re. future lease agreement.</p>
11	<p><u>Community event day on 3 June 2017</u></p> <p>David Lacey gave updates.</p> <p>Afternoon event has changed to rounders competition with teams provided by the five charities. Discussions taking place with Tisbury PC re. insurance for event.</p> <p>Charity ball sales have been slow but Fonthill Cricket Club have taken 2 tables. Liz suggested contacting Pythouse tennis club. Members encouraged to advertise locally, tickets available from Ed at Post Office, Jason at football ground or from the Nadder Centre. David looking to get a good number of tickets booked by 15 May.</p>
12	<p>AOB</p> <p>Liz, Wendy Spencer-Smith looking to hire rooms for fitness activities for children. Classes are currently limited.</p> <p>ACTION - Liz to provide update and contact details to Steve.</p>
Recommendations to Area Board	
1	Propose that Area Board/Nadder Centre Board is given representation in any interview process, a link with the new client manager/team, a meeting with the manager/Communications re. any new marketing plan and sight of any new job description(s) before recruitment takes place.
2	Agree the revised terms of reference for the group.